

# HOLLAND MARSH DRAINAGE SYSTEM JOINT MUNICIPAL SERVICES BOARD

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## MINUTES

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**MEETING DATE:** Thursday, December 3, 2009

**TIME:** 7:00 p.m.

**LOCATION:** Main Boardroom, Administration Office, Unit 7/8, 100 Dissette St., Bradford, ON

### ATTENDANCE RECORD:

**MEMBERS PRESENT:** John McCallum, Councillor – BWG  
Doug White, Mayor – BWG  
Scott Somerville, CAO – King  
William Eek, Appointee  
Jack Rupke, Councillor – King  
Jim Verkaik, Member Dan Sopuch, Appointee -at-Large  
Brian Visser, Appointee

**REGRETS:** Margaret Black, Mayor – King

**STAFF PRESENT:** Frank Jonkman, Drainage Superintendent  
Sarah Murray, Secretary-Treasurer

**REGRETS:** Jay Currier, CAO – BWG  
Chris Somerville, Clerk – King

**OTHERS:** Paul Courey, Courey Law Firm  
Kenn Smart, K. Smart Associates Ltd.  
Michael Brinkos

# HOLLAND MARSH DRAINAGE SYSTEM JOINT MUNICIPAL SERVICES BOARD

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| 1.  | <b><u>Call to Order</u></b>  | <i>John McCallum</i> |
| 1.1 | <b>HM-2009-080</b><br>Moved by: B. Eek<br>Seconded by: D. Sopuch<br><br>"That this meeting of the Holland Marsh Drainage System Joint Municipal Services Board come to order at 7:14 p.m."<br>CARRIED.   |                      |
| 2.  | <b><u>Declaration of Pecuniary Interest</u></b>  | <i>John McCallum</i> |
| 2.1 | Chairman McCallum reminded Members of the Board of the Municipal Conflict of Interest legislation and requirements thereunder.<br><br>Mr. Verkaik then declared a conflict of interest in relation to item 7.1.  |                      |
| 3.  | <b><u>Approval of Agenda / Changes</u></b>   | <i>John McCallum</i> |
|     | Chairman McCallum asked if there were any errors or omissions to the Agenda.<br><br>At this time, the Drainage Superintendent recommended the in-camera item move to the first order of business, in an effort to accommodate the solicitor and engineer.<br><br>As well, Mr. Eek requested an item be added under New Business relating to associate membership opportunities to the Holland Marsh Growers' Association for 2010. |                      |
| 3.1 | <b>HM-2009-081</b><br>Moved by: D. Sopuch<br>Seconded by: B. Eek<br><br>"That the Board approve the Agenda, dated Thursday, December 3, 2009, as amended."<br>CARRIED.   |                      |
| 4.  | <b><u>Adoption of Board Minutes</u></b>  | <i>John McCallum</i> |
| 4.1 | Chairman McCallum asked if there were any errors or omissions to the Minutes. There were no changes and declared the Minutes adopted and signed same.<br><br><b>HM-2009-082</b><br>Moved by: B. Eek<br>Seconded by: D. White<br><br>"That the Minutes of the Holland Marsh Drainage System Joint Municipal Services Board meeting held on Wednesday, October 21,   |                      |

2009, be approved, as printed and circulated.”  
CARRIED.

5. **Comments by the Chairman**

*John McCallum*

Chairman McCallum began with Season’s Greeting and Happy Holidays as the time is upon us already. Furthermore, the Chairman congratulated the board on its accomplishments made this year as a lot has been done.

Last year at this time, we were still doing the trial work and emergency work, which has only benefitted the canal project moving forward. Through the restoration of the grass and newly planted trees, we can see where we can go on this project. The community can also see what is trying to get accomplished here. These accomplishments, among others were all difficult issues that accomplished very well.

As you can see from the Agenda in front of you, the business plan contains some rather ambitious tasks and I am excited to see things move forward, especially in the next 6-8 weeks with the Tribunal completed. This is the beginning of a great project so thanks to all the members and staff involved as you are all very good to work with.

6. **Presentations / Deputations**

*John McCallum*

7. **Correspondence / Reports**

At this time, Mr. Verkaik and Mr. Brinkos excused themselves from the in-camera portion of the meeting

7.1 **HM-2009-083**

*John McCallum*

Moved by: B. Eek  
Seconded by: J. Rupke

“That this Board now move in-camera under the provisions of the Municipal Act, 2001, Subsection 239(2)(f) at 7:20 p.m.”  
CARRIED.

At 7:20 p.m., Mr. Visser joined during the in-camera portion of the meeting..

**HM-2009-084**  
Moved by: J. Rupke

“That this Board now rise from in-camera at 8:06 p.m. without report.”  
CARRIED.

Mr. Verkaik and Mr. Brinkos returned to the meeting at this time.

7.2

**HM-2009-085**

Moved by: B. Eek  
Seconded by: J. Rupke

"That the Board direct staff to develop a draft policy for the purposes of addressing wells in relation to the Holland Marsh Drainage System Canal Improvement Project and protection thereof to those situate near the dyke canal interface."

CARRIED.

**HM-2009-086**

Moved by: J. Verkaik  
Seconded by: D. White

"That a memo dated November 26, 2009, from the office of Kenn Smart of K Smart Associates Ltd. be received, for information."

CARRIED.

The members then took a short break, followed by a group photo of the board and staff for the website ([www.hollandmarsh.org](http://www.hollandmarsh.org)). After which time, both the solicitor and drainage engineer excused themselves from the meeting.

7.3

**HM-2009-087**

Moved by: D. White  
Seconded by: B. Eek

Discussions that arose included the location at present of the grant money received from the Ministry of Municipal Affairs and Housing for this project. It was advised that currently each municipality is in possession of its share of the Mill funds however, there are a few decisions that need to be made before the possession of these funds can be requested by this board.

"That a year-to-date financial update on the Board's finances be received, for information."

CARRIED.

7.4

**HM-2009-088**

Moved by: D. White  
Seconded by: D. Sopuch

The Drainage Superintendent began by highlighting to the panel the items contained within the 2010 plan that were of a high priority which includes repairs and maintenance to various pieces of equipment/infrastructure both for longevity purposes and for safety purposes in order to adhere to the applicable prescribed legislation. These efforts will be further explored in the New Year.

"That the HMDSJMSB DRAFT Business Plan and Budget for 2010,

be received, for information;  
AND That the Business Plan and Budget for 2010 be approved as amended;

AND FURTHER that the approved Business Plan and Budget 2010 be forwarded on to each Council for their approval.”

CARRIED.

7.5

**HM-2009-089**

Moved by: B. Visser

Seconded by: B. Eek

“That the Drainage Superintendent prepare for this Board’s review, a cost analysis of the maintenance and operations of the main drain dredger.”

CARRIED.

**HM-2009-090**

Moved by: D. Sopuch

Seconded by: D. White

“That the Report of the Drainage Superintendent dated November 26, 2009, be received, for information.”

CARRIED.

8.

**New Business**

8.1

**HMGA - Associate membership**

Mr. Eek advised that this Board now has an opportunity to join the Holland Marsh Growers’ Association as an Associate Member, for the annual fee of \$250.

As the hour was very late, it was decided the issue would be put on the next meeting’s Agenda and discussed at greater length at that time. Therefore, no motion was put forward on the matter at this time.

9.

**Future Meeting Schedule**

9.1

**HM-2009-**

Moved by:

Seconded by:

Motion deferred.

The next meeting of the Holland Marsh Drainage System Joint Municipal Services Board will be at the call of the Chair.

10.

**Adjournment**

*John McCallum*

*John McCallum*

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10.1


**HM-2009-091**

Moved by: J. Verkaik

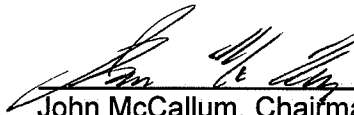
Seconded by: J. Rupke

“That this meeting of the Holland Marsh Drainage System Joint  
Municipal Services Board adjourn at 10:35 p.m.”

CARRIED.



Sarah Murray, Secretary Treasurer



John McCallum, Chairman