

# HOLLAND MARSH DRAINAGE SYSTEM JOINT MUNICIPAL SERVICES BOARD

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## **MINUTES**

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**MEETING DATE:** Thursday, June 14, 2012

**TIME:** 1:00 p.m.

**LOCATION:** Community Room,  
81 Melbourne Drive, Bradford, Ontario

ATTENDANCE RECORD:

MEMBERS PRESENT: William Eek, Vice Chairman  
Dan Sopuch, Chairman  
Gary Lamb, Ward 3 Councilor - BWG  
Doug White, Mayor – BWG  
Steve Pellegrini, Mayor – TOK  
Brian Visser, Appointee  
Jim Verkaik, Member-at-large  
George Hoving, Appointee

REGRETS: Cleve Mortelliti, Deputy Mayor – TOK

STAFF PRESENT: Frank Jonkman, Drainage Superintendent  
Sarah Murray, Secretary  
Jay Currier, Town Manager – BWG  
Rob Flindall, Dir. Engineering – TOK

REGRETS: Ian Goodfellow, Treasurer – BWG  
Jeff Schmidt, Treasurer – TOK

OTHERS:

HOLLAND MARSH DRAINAGE SYSTEM JOINT MUNICIPAL SERVICES BOARD

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1.	<b><u>Call to Order</u></b>	Dan Sopuch
1.1	<b>HM-2012-022</b> Moved by: G. Hoving Seconded by: G. Lamb  "That this meeting of the Holland Marsh Drainage System Joint Municipal Services Board come to order at 1.07 p.m." CARRIED.	
2.	<b><u>Declaration of Pecuniary Interest</u></b>	Dan Sopuch
2.1	Chairman Sopuch reminded Members of the Board of the Municipal Conflict of Interest legislation and requirements thereunder.	
3.	<b><u>Approval of Agenda / Changes</u></b>	Dan Sopuch
	Chairman Sopuch asked if there were any errors or omissions to the Agenda and there were none.	
3.1	<b>HM-2012-023</b> Moved by: B. Visser Seconded by: G. Hoving  "That the Board approve the Agenda, dated Thursday, June 14, 2012, as printed and circulated." CARRIED.	
4.	<b><u>Adoption of Board Minutes</u></b>	Dan Sopuch
4.1	Chairman Sopuch asked if there were any errors or omissions to the Minutes and there were none  <b>HM-2011-024</b> Moved by: S. Pellegrini Seconded by: B. Visser  "That the Minutes of the Holland Marsh Drainage System Joint Municipal Services Board meeting held on Thursday, April 12, 2012, be approved, as printed and circulated." CARRIED.	
5.	<b><u>Comments by the Chairman</u></b>	Dan Sopuch
	Chairman Sopuch welcomed everyone to the meeting and congratulated Town of BWG staff and Council on the successful reconstruction of the Line 5 bridge.	

At this point, the subject of the bridge plaque and the suggestion of a grand opening of the bridge arose. Town of BWG CAO advised the idea of an official reopening of the bridge will be proposed to the responsible department and details, if any, will be extended to the members.

6. **Presentations / Deputations**

7. **Correspondence / Reports**

7.1 **Report of the Drainage Superintendent/Project Manager dated**

*Frank Jonkman*

From the Drainage Superintendent's report came a few points to highlight:

- 1) The Drainage Superintendent elaborated on the status of the Bardawill Pumphouse repairs required; its historical function and capacity of the system in general. As a result of this failure, the system is undergoing a change in methodology, including a new valve system for intake of water for irrigation, with a pump system to handle the pumping off of water. Delivery of the valve I expected no earlier than June 22<sup>nd</sup>. The pump component is still at the quotation stage but will be installed later in the summer.
- 2) It was noted that landowners receiving a new crossing as part of the irrigation component of the Canal Improvement Project are satisfied with the new installations.
- 3) The second bridge to be replaced in BWG will follow a similar schedule of activity as the Line 5 Bridge, however, the start and completion timeline is under the engineering dept's purview.

The Springdale Church and members of its congregation are seeking some timeline estimates though, as it is committing to certain events throughout the year. It was requested that the Church be notified of reconstruction timelines as soon as possible to facilitate event bookings.

- 4) Councilor Lamb inquired about the suspected 75 year storm that took place over the weekend and its effects on the Morris Road ditch and surrounding area.

The Board was advised that the intent is to undergo a Section 76 report in accordance with the Drainage Act for this area and a subsequent Section 78 to allow the Board to potentially undertake to improve the area in question. It is a process and will not occur overnight but it is being addressed.

5) TOK inquired as to the dredging status and the Drainage Superintendent reiterated that the dredging work related to the Canal Improvement Project is complete on the south side.

6) A member inquired as to the status of the County Road and repairs to the road thereof. It was advised by the Drainage Superintendent that the Town is involved in a maintenance agreement for County Road 8, and therefore the Town is responsible for the maintenance of the road.

There is no obligation for the Town or County to resurface or improve this road; however the Project is responsible for repairing the portion of the road which is damaged as a result of the Canal Improvement Project. This work though, will only address the northerly or westbound lane of road, but not the entire road allowance.

7) The potential for a trail system was addressed. The Drainage Superintendent is attending the Active Transportation Committee meeting this evening and will have more information as to the intentions of the Town/Committee at the next board meeting.

The Chairman did note that he supports the proposed trail through the Holland Marsh, as it speaks to mirroring healthy food grown in the Marsh to healthy lifestyles.

No other issues were raised on this item.

Moved by: D. White

Seconded by: B. Visser

"That the written report "HMDSJMSB-2012-003" prepared by the Drainage Superintendent/Project Manager dated June 12, 2012, be received, for information."

CARRIED.

## 7.2

### **HMDSJMSB Financial Report**

*Jay Currier*

Mr. Currier took to addressing this item for the members advising that it is still very early in the year but the Board appears to be on track financially. The receivables remain outstanding but there is still no cause for concern. Contributors are due to submit funds as is normally the case. Based on the figures presented, there is nothing unusual to report.

#### **HM-2012-026**

Moved by: B. Eek

	<p>Seconded by: G. Hoving "That the financial report as at May 31 2012, be received, for information." CARRIED.</p>	
7.3	<p>In-Camera item</p> <p><b>HM-2012-027</b> Moved by: S. Pellegrini Seconded by: J. Verkaik</p> <p>"That the Board now move in-camera under the provisions of the Municipal Act, 2001, under subsection 239(2)(e) at 1:36 p.m. to discuss a potentially litigious matter, affecting this Board." CARRIED.</p> <p><b>HM-2012-028</b> Moved by: B. Eek Seconded by: G. Lamb</p> <p>"That the Board now rise from in-camera at 1:50 p.m. and report progress." CARRIED</p> <p><b>HM-2012-029</b> Moved by: G. Hoving Seconded by: J. Verkaik</p> <p>"That the Board approve execution of the proposed agreement between the County of Simcoe and the Board, addressing irrigation crossings in relation to the Holland Marsh Drainage System Canal Improvement Project." CARRIED.</p>	
8.	<p><b><u>New Business</u></b></p>	
9.	<p><b><u>Future Meeting Schedule</u></b></p> <p><b>HM-2011-030</b> Moved by: B. Eek Seconded by: J. Verkaik</p> <p>"That the next meeting of the HMDSJMSB be scheduled for Thursday, August 2, 2012 at 7:00 p.m., at a location to be determined." CARRIED.</p>	<p><i>Dan Sopuch</i></p>
10.	<p><b><u>Adjournment</u></b></p>	<p><i>Dan Sopuch</i></p>
10.1	<p><b>HM-2011-031</b></p>	

## HOLLAND MARSH DRAINAGE SYSTEM JOINT MUNICIPAL SERVICES BOARD

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Moved by: G. Lamb  
Seconded by: G. Hoving

"That this meeting of the Holland Marsh Drainage System Joint  
Municipal Services Board adjourn at 1:55 p.m."  
CARRIED.



Sarah Murray, Secretary



Dan Sopuch, Chairman