

HOLLAND MARSH DRAINAGE SYSTEM JOINT MUNICIPAL SERVICES BOARD



MINUTES

MEETING DATE: Thursday, April 4, 2013
TIME: 7:00 p.m.
LOCATION: Schomberg Fire Hall
91 Proctor Road, Schomberg, Ontario

ATTENDANCE RECORD:

MEMBERS PRESENT: William Eek, Vice Chairman
Dan Sopuch, Chairman
Gary Lamb, Ward 3 Councilor - BWG
George Hoving, Appointee
Steve Pellegrini, Mayor – TOK
Cleve Mortelliti, Deputy Mayor – TOK
Brian Visser, Appointee

REGRETS: Jim Verkaik, Member-at-large
Doug White, Mayor – BWG

STAFF PRESENT: Frank Jonkman, Drainage Superintendent
Sarah Murray, Secretary
Dave Van Veen – TOK Engineering
Michael Brinkos, Assistant to the Dr. Supt.

REGRETS: Nathalie Carrier, Deputy Treasurer - BWG
Ian Goodfellow, Treasurer – BWG
Rebecca Murphy, Dir. Legal Services/Clerk - BWG
Jeff Schmidt, Treasurer – TOK
Rob Flindall, Dir. Engineering – TOK
Jay Currier, Town Manager – BWG

OTHERS: Michael Walters, LSRCA (Watershed Mgmt)
Dave Lembcke, LSRCA (Watershed Mgmt)

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1.	<u>Call to Order</u>	<i>Dan Sopuch</i>
1.1	HM-2012-013 Moved by: G. Lamb Seconded by: C. Mortelliti "That this meeting of the Holland Marsh Drainage System Joint Municipal Services Board come to order at 7.10 p.m." CARRIED.	
2.	<u>Declaration of Pecuniary Interest</u>	<i>Dan Sopuch</i>
2.1	Chairman Sopuch reminded Members of the Board of the Municipal Conflict of Interest legislation and requirements thereunder.	
3.	<u>Approval of Agenda / Changes</u> Chairman Sopuch asked if there were any errors or omissions to the Agenda and there were none noted. In an effort to accommodate the guest speakers, the agenda was re-arranged so the LSRCA presentation was at the forefront, prior to the typical order of business.	<i>Dan Sopuch</i>
3.1	HM-2012-014 Moved by: B. Eek Seconded by: D. White "That the Board approve the Agenda, dated Thursday, April 4, 2013, as printed and circulated." CARRIED.	
4.	<u>Adoption of Board Minutes</u>	<i>Dan Sopuch</i>
4.1	Chairman Sopuch asked if there were any errors or omissions to the Minutes and there were none HM-2011-015 Moved by: C. Mortelliti Seconded by: G. Hoving "That the Minutes of the Holland Marsh Drainage System Joint Municipal Services Board meeting held on Thursday, February 28, 2013, be approved, as printed and circulated." CARRIED.	
5.	<u>Comments by the Chairman</u>	<i>Dan Sopuch</i>

Chairman Sopuch welcomed everyone to the second board meeting of 2013 but also took the opportunity to thank the Schomberg Fire Hall for accommodating the Board's need for a meeting facility.

The Chairman also took this opportunity to introduce and welcome guest speakers from the Lake Simcoe Region Conservation Authority; Michael Walters as General Manager and Dave Lembcke, the Manager of Environmental Monitoring and Science. As of Watershed Management

6.

Deputations/Presentations

Dan Sopuch

Dave Lembcke commenced his presentation on phosphorous loading into Lake Simcoe from data obtained between 2007 and 2009.

Points to highlight include:

- There are 5 stations within the Holland marsh which the LSRCA uses to record data for phosphorous loading;
- As a result of the new canal work, the oxygen levels on the water is high which is a positive indication of lake health; and
- the hydrological year is from Spring to Winter and the linear timeframe for measuring meteorology (weather) and more notable here, phosphorous;

HM-2011-016

Moved by: C. Mortelliti

Seconded by: G. Hoving

"That the Lake Simcoe Region Conservation Authority's presentation on the recently published *2007-2009 Report on Phosphorous* be received, for information."

CARRIED.

At this point LSRCA staff vacated the meeting.

7.

Correspondence / Reports

7.1

Report of the Drainage Superintendent/Project Manager dated March 19, 2013.

Frank Jonkman

From the Drainage Superintendent's report came a few points to highlight:

- 1) The upcoming Petition for Drainage has a few options if deemed necessary by the board. The intent would be to

minimize impact to surrounding farmland and this is not an unreasonable task.

- 2) There is a Roads Needs Assessment underway to determine what is required to adequately repair Canal Rd. on the Bradford West Gwillimbury side.
- 3) There appears to be greater sediment loading into the Canal on the south side than anticipated, near a roadside ditch which will require some maintenance ahead of the anticipated schedule as noted in the engineers report.
- 4) Steps are being taken to determine what an appropriate route of action is. The North Canal could impose Local Traffic Only requirements but this is very difficult to enforce.
- 5) The Region is preparing to rehabilitate bridge structure at Bridge St which will impact traffic as TOK has also approved the Dufferin Bridge reconstruction design which is tentatively scheduled to commence in August/September 2013.

HM-2012-017

Moved by: C. Mortelliti

Seconded by: S. Pellegrini

"That the written report "HMDSJMSB-2013-002" prepared by the Drainage Superintendent/Project Manager dated March 19, 2013, be received, for information."

CARRIED.

7.2

Financial Report

Dan Sopuch

The author of the report was not present, nor was the CAO to address questions. However, there were no issues raised on the financial report submitted.

It was also noted that funds were recently released to the Services Board for grant applications made for 2011 and 2012 activity that have not yet been recorded and therefore not reflected in the financial report here.

HM-2013-018

Moved by: G. Hoving

Seconded by: S. Pellegrini

"That the financial report dated March 27, 2013, be received, for information."

CARRIED.

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7.3

Petition for Drainage

Frank Jonkman

A landowner has raised the concern about a portion of his land which doesn't drain and may require improvement. Accordingly, he has filed a Petition for Drainage Works with the Services Board for lands in King Township.

The Drainage Superintendent described the landscape in question and advised the reasoning behind the Petition. After some discussion the Board voted on the matter.

HM-2013-019

Moved by: S. Pellegrini

Seconded by: B. Eek

"WHEREAS the Councils of the Town of Bradford West Gwillimbury (BWG) and the Township of King (TOK) have established the Holland Marsh Drainage System Joint Municipal Services Board (the Board) to have control and manage the Holland Marsh Drainage System, operating as its own corporate entity;

AND WHEREAS section 3.2(b) of the Board's Agreement states the "Board shall have the authority and be responsible (b) to carry out and fulfill all of the obligations of the Municipalities under the Drainage Act as such obligations may relate to their responsibilities within the geographic area of the Holland Marsh located within King and Bradford West Gwillimbury;

AND WHEREAS a Section 4 Petition has been submitted by the property owner of property roll # 1949 000 170 02700 0000 for consideration by this Board;

NOW THEREFORE, in accordance with this authority and that of the Drainage Act, the Board shall receive this Petition for the purposes of consideration in accordance with Section 4 of the Drainage Act.

AND FURTHER THAT the Board shall appoint an engineer to make an examination of the area requiring drainage as described in the petition and shall prepare a report. The Board shall notify the petitioner(s) stating its decision on the matter."
CARRIED.

8.

New Business

8.1

Request for Irrigation Line

Frank Jonkman

In accordance with the new report for the Holland Marsh Drainage System, a requested for a new irrigation line was

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	<p>received.</p> <p>The Board discussed the matter at length and rested on creating a policy based on the requirements set out in the new report.</p> <p>Staff will assist the landowner to implement the pipe requested here given the timelines and will prepare a draft policy on new irrigation lines for review at a future meeting.</p>	
8.2	<p>Staff Vehicle Opportunity</p> <p>TOK advised there may be a used vehicle available to Board staff should the need arise. Appropriate action will commence in order to transfer ownership of a truck to the Board.</p> <p>The Drainage Superintendent expressed an interest for use by staff and suggested a site visit following this meeting to assess the options available.</p>	<i>Steve Pellegrini</i>
8.3	<p>Deputation Procedures</p> <p>Mayor Pellegrini wished to confirm a letter of acknowledgement will be sent to Mr. Santorelli for his deputation last meeting. This was confirmed by staff and would be completed before the next meeting of the Board.</p>	<i>Steve Pellegrini</i>
9.	<p><u>Future Meeting Schedule</u></p> <p>HM-2011-020 Moved by: G. Hoving Seconded by: C. Mortelliti</p> <p>"That the next meeting of the HMDSJMSB be scheduled for Thursday, June 13, 2013 at 7:00 p.m., at a location to be determined." CARRIED.</p> <p>The Schomberg Fire Hall was recommended as the next location and the Township of King will be contacted in an effort to acquire this location for the purposes of the next board meeting.</p>	<i>Dan Sopuch</i>
10.	<p><u>Adjournment</u></p>	<i>Dan Sopuch</i>
10.1	<p>HM-2011-021 Moved by: B. Visser Seconded by: B. Eek</p> <p>"That this meeting of the Holland Marsh Drainage System Joint Municipal Services Board adjourn at 8:47 p.m." CARRIED.</p>	

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Sarah Murray, Secretary



Dan Sopuch, Chairman