

HOLLAND MARSH DRAINAGE SYSTEM JOINT MUNICIPAL SERVICES BOARD



MINUTES

MEETING DATE: Thursday, February 16, 2012

TIME: 7:00 p.m.

LOCATION: Jonkman Meeting Room, South Simcoe Police Bldg,
81 Melbourne Drive, Bradford Ontario L3Z 1M2

ATTENDANCE RECORD:

MEMBERS PRESENT: William Eek, Vice Chairman
Dan Sopuch, Chairman
George Hoving, Appointee
Gary Lamb, Ward 3 Councilor - BWG
Doug White, Mayor – BWG
Cleve Mortelliti, Deputy Mayor – TOK

REGRETS: Brian Visser, Appointee
Steve Pellegrini, Mayor – TOK
Jim Verkaik, Member-at-large

STAFF PRESENT: Frank Jonkman, Drainage Superintendent
Sarah Murray, Secretary
Dave Van Veen, Project Manager – TOK
Jeff Schmidt, Treasurer – TOK

REGRETS: Ian Goodfellow, Treasurer – BWG
Jay Currier, Town Manager – BWG

OTHERS:

HOLLAND MARSH DRAINAGE SYSTEM JOINT MUNICIPAL SERVICES BOARD

1.	<u>Call to Order</u>	<i>Dan Sopuch</i>
1.1	HM-2012-001 Moved by: B. Eek Seconded by: G. Hoving "That this meeting of the Holland Marsh Drainage System Joint Municipal Services Board come to order at 7:16 p.m." CARRIED.	
2.	<u>Declaration of Pecuniary Interest</u>	<i>Dan Sopuch</i>
2.1	Chairman Sopuch reminded Members of the Board of the Municipal Conflict of Interest legislation and requirements thereunder.	
3.	<u>Approval of Agenda / Changes</u>	<i>Dan Sopuch</i>
	Chairman Sopuch asked if there were any errors or omissions to the Agenda and there were none.	
3.1	HM-2012-002 Moved by: D. White Seconded by: B. Eek "That the Board approve the Agenda, dated Thursday, February 16, 2012, as printed and circulated." CARRIED.	
4.	<u>Adoption of Board Minutes</u>	<i>Dan Sopuch</i>
4.1	Chairman Sopuch asked if there were any errors or omissions to the Minutes and there were none HM-2011-003 Moved by: B. Eek Seconded by: G. Hoving "That the Minutes of the Holland Marsh Drainage System Joint Municipal Services Board meeting held on Wednesday, December 14, 2011, be approved, as printed and circulated." CARRIED.	
5.	<u>Comments by the Chairman</u> Chairman Sopuch welcomed members and staff to the first board meeting of 2012, noting that the endangered species permit for the American Eel was issued in early January. The board and staff photo taken last year did not turn out well,	<i>Dan Sopuch</i>

and we will need to do this again, when more members and staff are present, possibly at the next meeting.

A reminder to all appointed members that the Board's governance model contains an absence clause, wherein, one shall not be absent for more than 3 consecutive meetings without being subject to removal from the Board. This has not happened in the past; let's not have to review this or enforce this clause in the future.

6. Presentations / Deputations

7. Correspondence / Reports

7.1 Report of the Drainage Superintendent/Project Manager dated

Frank Jonkman

From the Drainage Superintendent's report came a few points to highlight:

- 1) The irrigation crossing issue with the County of Simcoe is still unresolved. A meeting is scheduled with BWG Engineering dept December 16th to discuss the matter as the County and BWG are in the midst of downloading this portion of Canal Road to BWG, from the County.

No other issues were raised on this item.

HM-2011-004

Moved by: C. Mortelliti

Seconded by: D. White

"That the written report "HMDSJMSB-2012-001" prepared by the Drainage Superintendent/Project Manager dated February 13, 2012, be received, for information."

CARRIED.

7.3 HMDSJMSB Financial Report

A financial report was not prepared for this meeting.

HM-2012.005

Moved by: G. Lamb

Seconded by: D. White

"That the motion to receive the financial report be deferred."

CARRIED.

7.3 Royal Bank of Canada Service Agreement

A new and clean version of the service agreement, updating

member and staff changes, had not been provided in time for this meeting.

HM-2012-006

Moved by: B. Eek

Seconded by: G. Hoving

"That the motion to approve the revised RBC service agreement, be deferred."

CARRIED.

8.

New Business

8.1

Chan Well at 1045 Canal Road

HM-2012-007

Moved by: B. Eek

Seconded by: G. Lamb

"That the K Smart correspondence addressed to Nathan Chan regarding wells at 1045 Canal Road, dated February 13, 2012, be received for information."

CARRIED.

8.2

Dry Hydrants

HM-2012-008

Moved by: C. Mortelliti

Seconded by: G. Lamb

"That staff be directed to investigate dry hydrant installation at specified access points within the Marsh."

CARRIED.

8.3

Lake Simcoe Conservation Foundation

Members were advised that the Lake Simcoe Conservation Foundation is hosting its 24th Annual George Richardson Conservation Gala: Friday, June 1, 2012. A table of 10 is available to the Board. RSVP information should be submitted by March 15, 2012 in order to secure a seat at the Board's table.

8.4

Cost Share Back Up Power at Pumping Station #2

The Township of King Engineering dept is looking to acquire a stand-by generator to power sewage stations during power outages, and approached the Board to see if a joint purchase could be made to also address back up power for Pumping Station #2.

Discussion carried on the matter, however, without electrical drawings of the pumping station which determines the specifications required of a back up source, no decision could be made as to whether to pursue this joint venture or not.

The Drainage Superintendent stated he would advise TOK on the pumping station power needs as soon as possible.

9.

Future Meeting Schedule

Dan Sopuch

HM-2011-009

Moved by: D. White
Seconded by: B. Eek

"That the next meeting of the HMDSJMSB be scheduled for April 5, 2012 at 1:00 p.m., at a location to be determined."
CARRIED.

10.

Adjournment

Dan Sopuch

10.1

HM-2011-010

Moved by: D. White
Seconded by: B. Visser

"That this meeting of the Holland Marsh Drainage System Joint Municipal Services Board adjourn at 8:14 p.m."
CARRIED.



Sarah Murray, Secretary



Dan Sopuch, Chairman