

Holland Marsh Drainage System Joint Municipal Service Board Agenda

Thursday, August 8, 2024, 7:00 p.m.

The Trisan Centre Boardroom

25 Dillane Drive

Schomberg, Ontario

Pages

1. Call to Order

Recommendation:

That this meeting of the Holland Marsh Drainage System Joint Municipal Service Board come to order at 7:00 p.m.

2. Approval of Agenda/Changes

Recommendation:

That the Board approve the agenda dated August 8, 2024, as printed and circulated.

3. Declarations of Pecuniary Interest and the General Nature

4. Comments by the Chair

5. Presentations/Deputations

6. Adoption of Board Minutes

3

Recommendation:

That the minutes of the Holland Marsh Drainage System Joint Municipal Service Board meeting held June 13, 2024 be approved, as printed and circulated.

7. Correspondence/Reports

7.1 Report of Drainage Activities

7

Recommendation:

That the Report HMDSJMSB-2024-06 of the Board Coordinator dated August 1, 2024 be received for information.

8. New Business

9. Next Meeting

The next meeting of the HMDSJMSB will be on Thursday, October 10, 2024 at 7:00 p.m. to be held at the Large Engineering Boardroom, 305 Barrie Street, Unit 2, Bradford, ON.

10. Adjourn

Recommendation:

That this meeting of the Holland Marsh Drainage System Joint Municipal Service Board adjourn at _____p.m.



Holland Marsh Drainage System Joint Municipal Service Board Minutes

June 13, 2024, 7:00 p.m.
Large Engineering Boardroom
305 Barrie Street, Unit 2, Bradford, ON

Members Present:	Jennifer Anstey, Councillor - TOK William J Eek, Chair Ben Verkaik, Councillor - BWG, Vice Chair	Brian Visser Dave Munshaw Trevor Voorberg
Regrets:	Raj Sandhu, Deputy Mayor – BWG Steve Pellegrini, Mayor - TOK	Dan Sopuch
Staff Present:	Nathalie Carrier, Deputy Treasurer Frank Jonkman, Drainage Superintendent	Ruth Westlake, Holland Marsh Drainage Board Coordinator

1. Call to Order

Resolution HM-2024- 13

Moved By Munshaw
Seconded By Verkaik

That this meeting of the Holland Marsh Drainage System Joint Municipal Service Board come to order at 7:05 p.m.

CARRIED

2. Approval of Agenda/Changes

Resolution HM-2024- 14

Moved By Visser

Seconded By Voorberg

That the Board approve the agenda dated June 13, 2024, as printed and circulated.

CARRIED

3. Declarations of Pecuniary Interest and the General Nature

There were no declarations of pecuniary interest.

4. Comments by the Chair

Chair Eek welcomed everyone to the meeting and commented that the crops were in ground.

5. Presentations/Deputations

5.1 Baker Tilley, Jay Anstey (Auditor) - 2023 Financial Statement and Results

Jay Anstey, Baker Tily SGB LLP, reviewed the audited financial statements and final December 31st results with the Board members and fielded related questions.

5.2 R.J. Burnside & Associates Limited, Jeff Dickson, P.Eng. and Myles Douglas - Section 76 Assessment Revisions - Main Drain and Pumping Operations

Jeff Dickson, P.Eng. and Myles Douglas from R.J. Burnside & Associates Limited were in attendance to present an update on their work in developing a new assessment schedule for the Holland Marsh - Main Drain and Pump Levy, based on land uses.

Myles Douglas presented various properties and outlined how the land use factors and equivalency factors would apply.

6. Adoption of Board Minutes

Resolution HM-2024- 15

Moved By Verkaik

Seconded By Visser

That the minutes of the Holland Marsh Drainage System Joint Municipal Service Board meeting held April 11, 2024, be approved, as printed and circulated.

CARRIED

7. Correspondence/Reports

7.1 December 31, 2023 Financial Results, HMDS-FIN-2024-01

Resolution HM-2024- 16

Moved By Verkaik

Seconded By Visser

That Report HMDS-FIN-2024-01 entitled "December 31, 2023 Financial Results" be received for information; and

That the 2023 HMDSJMSB Financial Statement be approved as presented.

CARRIED

7.2 April 30, 2024 Financial Results, HMDS-FIN-2024-02

Resolution HM-2024- 17

Moved By Munshaw

Seconded By Voorberg

That Report HM-FIN-2024-02 regarding "April 30, 2024 Financial Results" be received for information.

CARRIED

7.3 Report of Drainage Superintendent

Resolution HM-2024- 18

Moved By Munshaw

Seconded By Verkaik

That Report HMDSJMSB-2024-05 of the Drainage Superintendent dated June 4, 2024 be received for information.

CARRIED

8. New Business

There was no new business.

9. Closed Session

Resolution HM-2024- 19

Moved By Visser

Seconded By Voorberg

That the Board resolve itself into closed session under the provisions of the Municipal Act, 2001, Section 239(2) at 9:01 p.m., in order to discuss:

1. Legal Matter - Order of Drainage Referee

CARRIED

10. Reconvene Regular Meeting

The Chair reconvened the open meeting at 9:17 p.m.

11. Motion Arising out of Closed Session

There were no motions arising out of closed session.

12. Next Meeting

The next meeting of the HMDSJMSB will be on Thursday, August 8, 2024 at 7:00 p.m. at the Trisan Centre, Multi-Purpose Room, 25 Dillane Drive, Schomberg, Ontario.

13. Adjourn

Resolution HM-2024- 20

Moved By Munshaw

Seconded By Voorberg

That this meeting of the Holland Marsh Drainage System Joint Municipal Service Board adjourn at 9:18 p.m.

CARRIED

William J Eek, Chair

Ruth Westlake, Secretary



HOLLAND MARSH
DRAINAGE SYSTEM
 Joint Municipal Service Board

Report of Holland Marsh Drainage System
Joint Municipal Service Board

REPORT #: HMDSJMSB-2024-06
DATE: 01-08-2024
SUBJECT: Drainage Activity Report
SUBMITTED BY: Ruth Westlake, Board Coordinator

1. Main Drain
 - a. Scheduled Main Drain maintenance has been completed.
2. Pumping Stations
 - a. Art Janse Pumphouse
 - a. Pump 1 delivery and installed
 - b. Pump 4 failed, sent for service and returned
 - b. Bardawill Pumphouse
 - a. No update
 - c. Charlie Davis Pumphouse
 - a. No update
 - d. Ferragina Pumphouse
 - a. No update
 - e. Horlings Pumphouse
 - a. No update
 - f. Professor Day Pumphouse
 - a. Waiting for confirmation of meeting from Burnside
 - g. Morris Road Pumphouse
 - a. Working on closing off building permit, following up with KSAL and Building Department
 - b. KSAL has provided a letter of completion for the construction of the pump station, Building has asked for the letter to include additional information and re-submitted
 - h. SCBR Pumphouse
 - a. No update
3. BWG / TOK Small Drains
 - a. Planned Small Drain Maintenance
 - i. All Drains completed

- b. Drain 16
 - a. Burnside to prepare the report. Progressing.
 - c. S.76
 - a. Schedule has been submitted
 - i. Reviewing comments from Board meeting and reviewing property data
 - d. Drains 11/ 12
 - a. Third and final reading of the by-law by King in September
4. HMDSCIP Perimeter Maintenance
- a. Soundings completed, will review data for future maintenance requirements
5. General
- a. Burnside
 - a. As reported above on various projects
 - b. DFO
 - a. No report
 - c. LSRCA
 - a. LSRCA continues to monitor discharge waters and has recently completed a sampling period that will do a complete analysis of discharge water
 - d. MTO Bridges
 - a. Design to be completed for north structure by the end of 2024. Anticipated construction to start in 2025, confirmed by MTO
 - b. No response to further inquiries regarding scheduling and KSAL review
 - e. OMAFRA
 - a. No update
 - f. MECP
 - a. The Ontario Clean Water Agency has been engaged by MECP to complete a study on the phosphorus offsetting efforts. We have attended all presentations by the OCWA group and have provided feedback where required
 - i. Report was expected to be published by the end of May, no further update
 - ii. Continued water sampling also being conducted by TMU (during July 10 rain event)
 - g. MECP / Bank Stabilization Project
 - a. Project is on lands east of River/Rupke Road

- b. Bank stabilization is completed as well as seeding. Three different seed varieties. Erosion Control Blankets installed.

- h. MECP / Aquatic Vegetation Management
 - a. Initial discussions on the logistics of the operation have taken place
 - b. Weeding cutting equipment has been modified to collect vegetation and not cast.

- i. Holland River Drain
 - a. Brushing - Discussions about process currently taking place with New Tecumseth; ongoing